

## FAQs

*Given the rapidly developing COVID-19 situation and in consideration of public health, ACLEI is changing its working arrangements and there may be a delay in our response to you.*

### **1) How do I report corruption?**

At this time, complaints or reports must be made by email ([contact@aclei.gov.au](mailto:contact@aclei.gov.au)) or using the reporting forms on our [website](#).

ACLEI will continue to assess all complaints and reports that it receives.

ACLEI will correspond via email.

At this time you will not be able to make complaints or reports over the telephone or in person. ACLEI will also not be able to send mail via Australia Post during this time.

Please go to our [report corruption page](#) for more information

### **2) I am applying for a job – how can I communicate with ACLEI?**

ACLEI recruitment are available via [recruitment@aclei.gov.au](mailto:recruitment@aclei.gov.au). Please email and we will respond to you as soon as possible.

### **3) I am a supplier to ACLEI – how do I talk with someone about invoices etc?**

ACLEI corporate services are available via [corporate@aclei.gov.au](mailto:corporate@aclei.gov.au). Please email and we will respond to you as soon as possible. Alternatively, please call the contact person who usually manages your contract, as our telephone services are diverted to mobiles and officers can still answer calls.

### **4) I want to make an FOI application – how do I do that?**

Your request must:

- be in writing
- state that the request is an application for the purposes of the FOI Act
- provide information about the document(s) you wish to access so that we can process your request; and provide an address for reply.

You can send your request: preferably by email to [FOI@aclei.gov.au](mailto:FOI@aclei.gov.au)

If you are unable to send your request by email, you may still send a request by post: Please go to our [FOI page](#) for further information.

### **5) What's happening with public speeches or presentations?**

At this time, and in consideration of public health, ACLEI will not be giving any public presentations until further notice. We will work with our jurisdiction agencies to provide

### **6) Is ACLEI still investigating corruption?**

ACLEI is performing its usual functions, and adapting our way of working in consideration of public health.